

NIQ No: IITT/PC/NIQ/46/2022-23

DATE: 10.11.2022

**Notice Inviting Quotation**

IIT Tirupati hereby invites paraffin wax-sealed quotations for the work mentioned below up to 3.00 PM on 17.11.2022 from eligible contractors/agencies with similar work experience. The quotations will be opened at 3.30 PM on the same day.


**Name of the work: Refilling of 71 no's of CO<sub>2</sub> (4.5 kg) and 53 no's of ABC (6 kg) Fire Extinguishers, South Campus, IIT Tirupati.**

**Terms and Conditions:**

1. IIT Tirupati shall make no advance payment.
2. The time for completion of works shall be **15 days** from the date of release of work order by IIT Tirupati. The act of backing out after quotation will debar such agencies for participating in future quotations of IIT Tirupati. Bidder may email queries on [eu@iittp.ac.in](mailto:eu@iittp.ac.in) or submit to IIT Tirupati office in hard copy on all working days before a day of the last date of submission of quotation.
3. The blank quotation can be obtained from the IIT Tirupati website <https://iittp.ac.in/tenders>
4. All agencies need to submit their quotation in hard copy in a **paraffin wax-sealed Envelope** to this office by suitable means on and before 3.00 PM on 17.11.2022. The quotation received after the date & time specified above shall not be accepted. Any delays, postal delays, etc., will not be entertained. Agency should quote for all the items in the BOQ. The bid shall be submitted in the original bid document (as issued by the IIT Tirupati), super scribing the name of the work. Quotations will be opened on the same day, i.e., 17.11.2022 at 3.30 PM, in the presence of the bidder or their authorized representatives, if any. The offer of the firm should be commercially clear, including acceptance of all terms and conditions without assigning any reasons.
5. Without the paraffin wax-sealed quotation shall be treated as invalid.
6. Quoted rates should be inclusive of the cost of all the materials, transportation charges, GST charges, labour cost, octroi duties, cost of sample, and fees towards testing of materials in labs, royalties, etc., complete. Nothing extra shall be paid.
7. The successful agency shall make its own arrangement for all Tools & tackles for work, transportation of cylinders etc., in view of the completion of work.
8. TDS and other applicable taxes and cess will be deducted from the bills as of the work.
9. Specification for the work to be carried out as per BOQ, latest CPWD specification, IS specification & as per instruction of IIT Tirupati wherever CPWD/IS specifications are not available.
10. The contractor shall ensure that minimum wages should be paid to the labours and employees in accordance with labour laws.

11. Agency to submit computerized measurement and abstract sheet to IIT Tirupati for payments.
12. Amount quoted for items should be as specified in the BOQ.
13. Following the latest developments and restrictions imposed in the country and state in view of the COVID-19, the agency should have strict compliance with the rules and precautionary measures mentioned in the state government's orders from time to time. The submission of bids should be in the tender box placed at the main gate of the institute. Also, the successful agency should ensure all safety precautions and social distancing norms during the execution of work.
14. The contractor shall submit a sealed quotation with a covering letter (Neatly typed) on their Letter Head. **Without submitting the covering letter, the quotation shall be treated as invalid.**
15. The contractor should mention the Name of the work and the Address of the Contract Agencies on their sealed Envelope.
16. Blacklisted contractor or a contractor who has not executed the previous works for IIT TIRUPATI to a satisfactory level is not eligible for participation in this tender. The tender submission by such a contractor will not be accepted.
17. The contractor should send a sealed envelope to the following address  
**The Head, Engineering Unit  
Indian Institute of Technology Tirupati  
Merlapaka Village, Yerpedu Mandal,  
Tirupati District, Tirupati-517619.**

Encl: BOQ.

  
10/11/22  
**Head, Engineering Unit**

**Head, Engineering Unit  
Indian Institute of Technology Tirupati**